

**INTERLIBRARY LOANS      GAZETTE + DATE UNKNOWN**

***Nelspruit Town Council***

***Amendment to LIBRARY BY-LAWS***

The Town Clerk of Nelspruit hereby, in terms of section 101 of the Local Government Ordinance, 1939, publishes the by-laws set forth hereinafter, which have been approved by the Administrator.

The Library By-laws of the Nelspruit Municipality, adopted by the Council under Administrator's Notice 947, dated 23 November 1966, as amended, are hereby further amended as follows:

1. By the insertion after section 13 of the following:

" Interlibrary book".

14. (1) A book shall not be obtained on request of a member from another library, unless such member deposits the following fees with the Librarian, namely:

- (a) Up to and including the first three books: R50.
- (b) Thereafter, per book: R10

(2) Should a member fail to return the book within the period of loan, such member shall forfeit the deposit mentioned in subsection (1), and should the book be lost or deemed to be lost in terms of section 7(2), the member shall further be liable for the payment to the Council of such amount as the other library may determine.

2. By the renumbering of the existing sections 14 and 15 to read and 16 respectively.

**H.JK MULLER**  
Town Clerk

Town Hall  
P O Box 45  
Nelspruit

***Fines: Provincial Gazette, 21 August 1991***

**LOCAL AUTHORITY NOTICE 3078**

**TOWN COUNCIL OF NELSPRUIT**

**AMENDMENT OF THE STANDARD LIBRARY BY-LAWS FOR THE  
INCREASING OF FINES**

The Town Clerk of Nelspruit hereby, in terms of section 96 of the Local Government Ordinance, 1939, publishes the by-laws as set further hereinafter.

The standard By-laws relating to the library of the Municipality of Nelspruit, published under Administrator's Notice 218 dated 23 November 1966, as amended, are hereby further amended by the amending of the fines referred to in article 6 from "twenty cent" to "fifty cent".

**DIRK W VAN ROOYEN**  
Town Clerk

Civic Centre  
P O Box 45  
Nelspruit  
1200  
29 July 1991  
Notice No.54/1991

## ***NO AMENDMENT IN GOVERNMENT GAZETTE?***

**23.06.98**

### **A (17). COMMUNITY SERVICES: NELSPRUIT LIBRARIES HOLIDAY PROGRAMMES:(17/4/1)**

#### **Comments of the Town Secretary**

During 1997 holiday programmes were presented to children in the library auditorium.

The purpose of a holiday programme is to promote the use of a library and to keep children busy during holidays.

Types of programmes included painting on material, creating masks, printing techniques and icing of biscuits.

The library was aided in its presentation of programmes by a few people who were interested in children and trained to teach children a handcraft.

The City Librarian organised the whole programme, did all the advertising and helped with the control of the children during the particular programme. Due to the lack of adequate funds and staff as well as professional training, the City Librarian preferred to delegate the actual presentation to the abovementioned individuals.

The presenters paid the normal fee (**R20.00 per morning or afternoon**) for the auditorium, but charged R20.00 per child per programme to cover their time and overhead costs. Programmes are +-90 minutes long.

During the December holidays these programmes proved to be so popular that an average of 40 children attended per session.

The City Librarian wishes these programmes to be accessible to all children and to extend it to Matsulu and Kanyamazane as soon as financial aid can be obtained from sponsors-financial aid is needed to buy material for programmes in order to present it for free.

To ensure that this whole issue takes place in a controlled and organised way and is accessible to everybody, the City Librarian needs to make proposed holiday programme public by advertising in the local media that:

- 1) The City Librarian invites proposals from individuals or organisations interested in presenting holiday programmes;
- 2) A holiday programme must be of learning or entertaining value to a child. It also has to have a literary connection to the library.
- 3) The library will provide the auditorium for free, but the presenter has to donate 10% of the total entrance fee to the library. The profit will be deposited into an

already existing vote number **(28212 8498 100)** and later be used for new books for children or educational toys.

- 4) The presenter may not charge more than R20, 00 per child per programme, with discount as soon as more than one child per family attends or a child is forced to attend more than one programme in order to complete a course of more than one day.
- 5) When an organisation presents a programme free of charge, they may use the auditorium for free with the permission of the City Librarian.
- 6) The presenter must purchase all materials needed for programmes and with own funds.
- 7) The presenter must provide enough assistance to control and teach children, without the librarian attending the programme all the time.
- 8) The presenter must allow the city Librarian to display library books in the auditorium and to give a short lecture on the subject of the programme, to make it applicable to the library.
- 9) Companies or organisations that are able to give financial aid to benefit lower income groups will be welcome to make suggestions.
- 10) These programmes will take place under the auspices and guidance of the Nelspruit Public Library.

The functions of the City librarian will be:

- (a) **To organise annual meetings.**
- (b) **To control the quality and contents of programmes.**
- (c) **To compile a year plan to ensure equal opportunity for individuals and organisations to present programmes.**
- (d) **To ensure accessibility to as many children as possible.**
- (e) **To ensure proper financial control.**

After proposal have been received, the City Librarian will convene a public meeting where a committee will be established with the City Librarian as chairperson.

The purpose of this committee will be to aid the City Librarian in the controlling and organising of all issues concerning holiday programmes.

It is very important to make it clear that holiday programmes are completely different and separate to the following activities, which are totally funded by the Nelspruit Town Council and entirely presented by the library staff:

- 1) Information tours through the library for pre-school children. These include library etiquette, a story hour, a handcraft activity applicable to the story juts read and guided tour through the library.
- 2) Story hours for pre-school children without handcraft activities and an information tour.
- 3) Guided information tours for primary school children, high school students and technical college students by professional library staff in Afrikaans, English, Siswati or Zulu.

### **Comments of the Town Treasurer**

The recommendations by the Chief Executive/Town Clerk, are supported that:

- (a) permission be granted to the city Librarian to present holiday programmes in the Nelspruit Public Library Auditorium, as set out in the report;
- (b) a maximum fee of R20,00 per child per programme be levied by the relevant presenter and discount be applied where more than one child per family attends or a programme runs for more than one day;
- (c) the auditorium be used free of charge by the presenter, but 10% of the total entrance fee per programme be paid by the presenter to the library, which funds must be paid into vote number 28212 8498100.

**Is\AGENDA\HOLIDAY**

**LOCAL AUTHORITY NOTICE 453**

***Nelspruit Town Council***

**AMENDMENT OF STANDARD LIBRARY BY-LAWS**

The town Clerk of Nelspruit hereby, in terms of section 101 of the Local Government Ordinance, 1939, as amended lishes the by-laws set forth hereinafter:

The library By-laws of the Nelspruit Town Council, adopted by the Council under Administrator's Notice 947, dated November 1966, as amended, are hereby further amended as follows:

1. By the substitution for paragraph (a) of section 3 (1) of the following:  
"(a) subject to the provisions of paragraph (b) and sub-section (2), the Council may grant to any person residing within the area of jurisdiction of the Council or who is a taxpayer of the Council, membership of the library, provided such persons undertakes to subject themselves to the provision of these by-laws, the rules for conducting the business of a library, adopted by the council, and payment of the following membership fees:

- **Persons over 16 years: R10,00.**
- **Persons under 16 years: R5,00.**

Persons residing outside the area of jurisdiction of the Council shall be able to obtain membership by paying the following membership fees:

- **Persons over 16 years: R50,00.**
- **Persons under 16 years: R25,00.**

Provided that a person over the age of 60 years is exempted from the payment of membership fees after furnishing proof of his age by submitting and identity document.

Provided further that the Council can refuse membership to a person who resides within the jurisdiction of another council and who is not a ratepayer of the Council.

The membership fees shall at no stage be refundable to a member and shall be levied annually.

2. By the substitution for item 2 of part A of the Schedule of the following:

**"Schedule**

**Part A**

Tariffs of charges for the hire of the library Auditorium:

- 1) Per evening, from 18:00 to 24:00: R60,00 .
- 2) Per morning, from 09:00 to 13:00:R40,00.
- 3) Per afternoon, from 14:00 to 18:00:R40,00.
- 4) Per morning and afternoon, from 09:00 to 18:00: R90,00.
- 5) Per afternoon and evening, from 14:00 to 24:00: R100,00.
- 6) Per morning, afternoon and evening, from 09:00 to 24:00: R150,00.

23.06.98

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***COMMUNITY SERVICES: NELSPRUIT LIBRARIES HOLIDAY  
PROGRAMME: (17/4/1)***

RESOLVED

THAT

- (a) Permission be granted to the City Librarian to present holiday programmes in the Nelspruit Public Library Auditorium, as set out in the report
- (b) a maximum fee of R20,00 per child per programme be levied by the relevant presenter and discount be applied where more than one child per family attends or a programme runs for more than one day;
- (c) the auditorium be used free of charge by the presenter, but 10% of the total entrance fee per programme be paid by the presenter to the library, which funds must be paid into vote number 282128498100.

## **Fees charged at the Library at present (2001)**

### **Users fees**

Inside previous Municipal Areas:

Adults: R20-00 per year.

Children: R5-00 per year.

Outside previous Municipal area:

Adults: R50-00 per year.

Children: R50-00 per year.

Pensioners over 60 years.

### **Reference and Study fee**

All people using reference section for reference and study purpose.

- R1, 00 per day for members and non-members of the library.

### **Interlibrary Loan Fee**

- Interlibrary loan fees stipulated by the state library- differs from year to year.
- A R50 deposit to take the first three books and thereafter R10-00 per book out of the library.

### **Duplicate Book Pockets**

R5-00 per pocket.



### **Photocopies**

0,40c - A4 page

0,60c -A3 page

### **Search Fee on Multi Media**

R5-00 per search

CD ROM printouts-0, 40c per copy.

### **Auditorium.**

Tariffs of charges for the hire of the Library Auditorium:

1) *Per evening, from 18:00 to 24:00: R60-00*

2) *Per morning, from 09:00 to 13:00: R40-00*

3) *Per afternoon, from 14: to 18:00: R40-00*

4) *Per morning and afternoon, from 09:00 to 18:00: R90-00*

5) *Per afternoon and evening, from 14:00 to 24:00: R100-00*

6) *Per morning, afternoon and night, from 09:00 to 24:00: R150-00"*

By the substitution for item 3 of Part A of the schedule of the following:

"3 for the use of the piano, per function: R10-00

By the substitution for item 1 of Part C of the Schedule of the following:

"for the use of crockery: R10-00 per function

For the use of stove or kitchen: R50-00 per event"

### **Holiday Programmes**

R20-00 per child per one holiday programme.

## **RECOMMENDED AMENDMENTS TO LIBRARY BY-LAWS**

### **USERS FEES**

Any person residing within the are of jurisdiction of the Mbombela Local Municipality or who is a tax payer (this include the towns of White River and Hazyview which were previously excluded)

Person over 16: R20-00

Person under 16: R5-00

Persons residing outside the area of the jurisdiction of the Mbombela Local Municipality:

Person over 16: R50-00

Person under 16: R25-00

Pensioners over 60: free

### **HOLIDAY PROGRAMMES**

Instead of R20-00, R25-00 be charged for children attending holiday programmes.

It is recommended that the other by-laws concerning the fees of the library remain unchanged as being charged at the moment.  
(see fees being charged at the library at present)

I assume all of these tariffs have been announced in the *Government Gazette*.

## **MEMBERSHIP**

**GOVERNMENT GAZETTE, 20 March 1992**

**BOARD NOTICE 45 OF 1992  
TOWN COUNCIL OF NELSPRUIT**

### **AMENDMENT OF STANDARD LIBRARY BY-LAWS**

The Town Clerk of Nelspruit hereby, in terms of section 101 of the Local Government Ordinance, 1939, publishes the by-laws set forth hereinafter.

The Library By-laws of the Nelspruit Municipality, adopted by the Council under Administrator's Notice 947, dated 23 November 1966, as amended, are hereby further amended as follows:

1. By the substitution for paragraph (a) of section 3 (1) of the following:

"(a) Subject to the provisions of paragraph (b) and sub-section (2), the Council may grant to any person residing within or outside the area of jurisdiction of the Council or who is a taxpayer of the Council, membership of the library, provided such person undertakes to subject himself to the provisions of these by-laws, the rules for conducting the business of a library, adopted by the Council, and payment of the following membership fees:

- Persons residing outside the area of jurisdiction of the Council and who are not taxpayers of the Council:  
Persons over 16 years: R20-00  
Persons under 16 years: R10-00
  
- Persons residing outside the magistracy of Nelspruit and who are not residing within the jurisdiction of another town:  
Persons over 16 years: R50-00  
Persons under 16 years: R25-00

Provided that a person over the age of 60 years is exempted from the payment of membership fees after furnishing proof of his age by submitting an identity document.

The membership fees shall at no stage be refundable to a member and shall be levied annually".

2. By the insertion after section 3 (5) of the following:

## VISITORS

"(6) Temporary membership may be granted to visitor's subject to the following conditions:

- (a) A cash deposit of R100 is payable in advance, which deposit shall be forfeited should a book not be returned within the period of loan.
- (b) A visitor must furnish his full home address, business address and telephone number.
- (c) The period of loan vests in the discretion of the librarian.
- (d) Should a book be lost a visitor shall be liable for payment to the Council of the replacement value thereof".

D.W. VAN ROOYEN,  
Town Clerk.

Civic Centre  
Nel street  
Nelspruit  
1200.

(20 March 1992)

(Notice No. 19 of 1992)